



Electrical Order Form

E03W

RETURN TO: Tradeshow Electrical Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Phone: 800.842.2517 • FAX: 866.329.1437
 International Exhibitors Only: Phone: 702.515.5970 • FAX: 702.263.1520 Contact Us: http://www.ges.com/contact

SuperComputing Conference 2005

Washington State Convention & Trade Center • November 15 - 17, 2005

DISCOUNT DEADLINE DATE:
October 27, 2005

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Exclusive Electrical Services Provider to the Washington State Convention & Trade Center

BY SIGNING AND DELIVERING THIS FORM TO TRADE SHOW ELECTRICAL, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS PRINTED ON THIS FORM. TO RECEIVE THE ADVANCE RATE, WE MUST RECEIVE YOUR ORDER, ALONG WITH FULL PAYMENT, 14 DAYS PRIOR TO THE FIRST MOVE-IN DAY. ALL OTHER ORDERS WILL BE PROCESSED AT THE REGULAR RATE. NO CREDITS WILL BE ISSUED ON SERVICES INSTALLED AS ORDERED EVEN THOUGH NOT USED.

ITEM #	QUANTITY	*QUANTITY 24 HR/DED.	DESCRIPTION	ADVANCE RATE	REGULAR RATE	TOTAL PRICE
MOTOR & EQUIPMENT OUTLETS						
6001			5 Amp/500 Watts	\$ 53.00	\$ 79.50	
6002			10 Amp/1000 Watts	\$ 88.00	\$ 132.00	
6003			15 Amp/1800 Watts	\$ 103.00	\$ 154.50	
6004			20 Amp/2400 Watts	\$ 126.50	\$ 190.00	
6006			15 Amp	\$ 114.00	\$ 171.00	
6007			20 Amp	\$ 143.00	\$ 214.50	
6008			30 Amp	\$ 179.50	\$ 269.50	
24-HOUR SERVICE Add 50% to service connection charge.						
OVERHEAD SERVICE Add 50% to service connection charge (Min. \$80).						
208 VOLT 3-PHASE - Add 50% to Service Connection Charge.						
480 VOLT SERVICE Call for Quotation 800/475-2098.						
Please note: Any special needs require 2 weeks advance notice.						

ADDITIONAL EQUIPMENT						
6026			150 Watt Floodlight	\$ 46.00	\$ 69.00	
6028			300 Watt Floodlight	\$ 61.00	\$ 91.50	
			15' Extension Cord	\$ 12.00	\$ 18.00	
			25' Extension Cord	\$ 12.00	\$ 18.00	
			Power Strip	\$ 15.00	\$ 22.50	

LABOR						
<i>Charged in 1 hour increments. Min. charge 1 hr IN and 1/2 hr OUT.</i>						
Straight time: Monday - Friday, 8am - 4:30pm (except holidays)						\$ 60.00
Overtime: Monday - Friday 4:30pm - 8am, Saturdays & Sundays						\$ 90.00
Overtime: Holidays						\$ 120.00
# OF ELECTRICIANS X # OF HOURS X RATE						
Install (min. 1 hour)						
Uninstall (min. 1/2 hour)						

All outlets over 20 amps and/or with a voltage over 150 requires electrical labor to inspect equipment.

In addition, if the combined amps of all ordered outlets equals or exceeds 20 amps (e.g., 4 - 5 amp outlets = 20 amps) electrical labor will be required as well.

Note: Not all services are available in all locations, please call for availability.

Sub-Total	
8.8% WA Sales Tax*	
Payment Enclosed	

*Applies to all exhibitors including non-profit and other tax exempt entities exhibiting within Washington State (RCW 82.04.070).

IMPORTANT INFORMATION

AGREEMENT

- 1 Orders **MUST** be received a minimum of **FOURTEEN (14) DAYS** prior to decorator's first scheduled move-in day in order to qualify for the discount rate. Requests for service less than 14 days prior to decorator's first scheduled move-in day will be charged the standard rate.
- 2 Conditions for processing order requests:
 - (a) Payment **IN FULL** for service **MUST** accompany service order request.
 - (b) Cancellations: Refunds will be computed on the following schedule:
 - (1) After installation - No Refund
 - (2) Before installation, but 7 days or less prior to 1st move-in day - 90%.
 - (3) Before installation and more than 7 days prior to 1st move-in day full refund.
 - (c) Incomplete service order requests will delay processing and service installation.
 - (d) Date payment is received by Trade Show Electrical (TSE) shall determine the applicable rate.
 - (e) Payment must be made by money order, credit card, or business check.
 - (f) Reorder will be at the rate in effect at the time a complete service order request, together with payment as specified in subparagraph 2 (a, c, d) is received by TSE.
 - (g) Booth number(s) must be identified on face of form.
 - (h) All services not paid in advance are due and payable at the time of order on the show floor, and must be paid prior to installation of server. Payment for outstanding balance at the end of the show is due within thirty (30) days of invoice date. Interest at the lesser of one and one half percent (1 1/2%) per month or the maximum allowable rate will be charged on past due accounts. Purchaser agrees to pay all costs of collection, including reasonable attorney's fee.
 - (i) Standard electrical service available shall be (1) 120 volt and 208 volt A.C. single phase, 60 cycle, or (2) 208 volt, A.C., three phase, 60 cycle. Special voltage may be available and shall be provided only on request received by TSE 30 days prior to decorator's first scheduled move-in day.
 - (k) If a technical data sheet on equipment indicating connection and/or description of equipment to be connected is available, please attach sheet or description to this form.

IMPORTANT

DETAILED FLOORPLAN REQUIRED

Send a copy of your floorplan, including locations of all electrical items and the wattage and/or amperage of each item. Indicate adjacent booth and aisle numbers. Please prepare a drawing using easy-to-work scales. Build additional outlets into your plan for more flexibility. If you have an Island Booth, be sure to indicate where you would like to have the main power source installed.

CREDIT CARD INFORMATION - REQUIRED

CREDIT CARD NUMBER	_____
EXPIRES	_____
TYPE	_____
	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> DISCOVER <input type="checkbox"/> DINERS
PRINTED NAME	_____
AUTHORIZED SIGNATURE	_____
	X

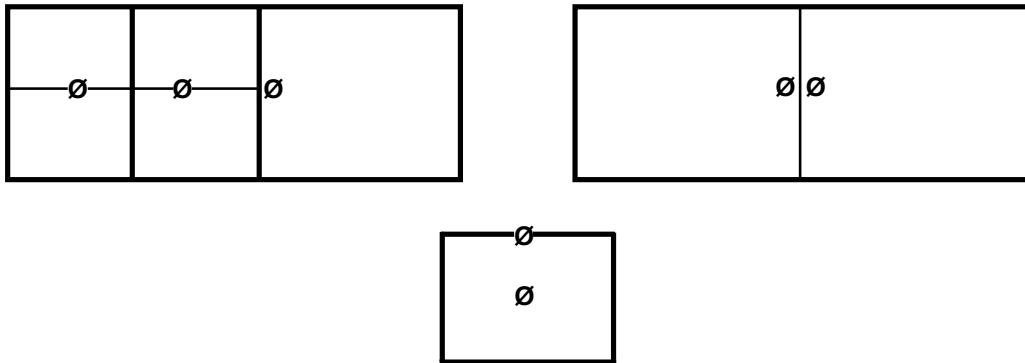
ADDRESS	CITY / STATE / ZIP	PHONE NUMBER
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ELECTRICAL SERVICE REQUEST

TERMS AND CONDITIONS

- Material and equipment furnished pursuant to this service order request shall be and remain the property of Trade Show Electrical (TSE) and shall be removed ONLY by TSE personnel at the close of the show.
- In the event of non-performance of the equipment or service delivered or installed as specified in the service order request the Exhibitor/Leasee's maximum recourse shall be a refund of the pro-rated payment based on the number of days of non-performance.
- Credit will not be given for service installed as requested in the service order request and NOT used.
- Exhibitors/Leasees are not allowed to share power.
- All electrical outlets will be installed on the floor at the center rear of the booth unless otherwise designated.
- All wiring, motors, electrical installations and connections must be TSE approved prior to use to prevent over-loading of circuits. Exhibitor/Leasee shall not be permitted to add wattage except upon ordering same.
- Unauthorized electrical connections by Exhibitor/Leasee are subject to surcharge of one and one half times the standard electrical rates in addition to any actual damages incurred by TSE as a result of unauthorized connections.
- Wall, column and permanent building utility outlets are not part of booth space and are not to be used by Exhibitor/Leasee. If services found to be used which have not been purchased, they will be disconnected or charged at 1-1/2 times the standard rate.
- After installation is complete, actual quantities installed will be verified. Invoices will reflect verified quantities.
- TSE is not responsible for voltage fluctuations or power failure because of temporary conditions.
- Electrical power for lights and displays will be turned on at 8:00AM the morning of the show and turned off 30 minutes after show closing time on a daily basis.
- TSE installers are authorized to cut floor coverings to permit installation, if necessary to fulfill the service order request. In no event shall TSE be liable for any damage done to floor coverings in order to fulfill the service order request.
- Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs is prohibited. All of Exhibitor/Leasee's cords must be of three (3) wire grounded type. All exposed non current carrying metal parts of fixed equipment which are liable to be energized shall be grounded. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc., and regardless of source of power, must comply with state and local safety codes. Exhibitor/Leasee shall have sole responsibility for strict compliance with requirements of this paragraph.
- Under no circumstances shall anyone other than persons, or entities designated by TSE make service connection: PROVIDED, HOWEVER, assembly, servicing, preparatory work and operation required to be performed only by engineers or technicians designated by the manufacturer or supplier of specialized equipment may be performed by persons, or entities designated by Exhibitor/Leasee and approved by TSE. Whenever possible, designation of such persons or entities should be noted by Exhibitor/Leasee on the service order request.
- TSE shall not be deemed in default if performance of any of the terms and conditions of this agreement is made impossible or impracticable due to any strike, lock-out, civil disturbance, war or war-like action, invasion, sabotage, act of God or other cause beyond the control TSE.
- TSE shall not be responsible for any loss, damage or injury caused by fire and Exhibitor/Leasee is expected to provide its own insurance against such loss, damage or injury.
- If either party shall bring suit to enforce this agreement and a judgement is entered, the substantially prevailing party shall be entitled to a reasonable sum such as attorneys' fees, and all costs and expenses in connection with such suit, which sum shall be included in any such judgement or decree.
- This is the entire agreement between the parties with respect to the transactions described in it. There have been and are no covenants, agreements, representations, warranties or restrictions between the parties other than those set forth in this agreement.
- TSE shall have right, without notice, to terminate this contract in the event of breach of any terms or conditions.
- Exhibitor/Leasee agrees to pay for any damages to or loss of goods, as an insurer, regardless of cause. Such payment for damage to or loss of goods shall be in addition to rental/lease charges for the same items. Customer also accepts responsibility and will pay for any equipment not available for pickup and return to TSE at the conclusion of the event.
- All under carpet electrical distribution will be done by TSE on a time and material basis.

Where will my outlet be located? There are four different types of trade show booths: Line Booths, Peninsula Booths, Back-to-Back Peninsula Booths, and Island Booths. Each type of booth has its own standard method of installation. In the following diagrams, the symbol \emptyset represents the approximate location of power outlets:



Line Booths, Peninsula Booths, or Back-to-Back Peninsula Booths: Your pre-ordered Electrical Outlet will be installed at the rear of your booth, at the drape line. **Island Booths:** You need to designate one location for each outlet you order. Multiple outlet locations will be charged on a Labor and Material basis. For facilities with power originating in the floor, your Electrical Outlet will be placed at one location at our discretion. All other distribution will be done on a Time and Material basis. If you fail to provide us with a floorplan, we will bring your power to one location at our discretion.

How much power do I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.

V120 PH1, Hz60, W1000 - 120 volts, Single Phase, 60 Cycle, 1000 watts
 V230, A30, PH3 = 230 volts, 30 Amps, 3 Phase